

**MINUTES
MANASOTA KEY STREET & DRAINAGE
MUNICIPAL SERVICE TAXING UNIT (MSTU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, JUNE 24, 2026**

**9:30 a.m. – 12:13 p.m.
Mac V. Horton West County Annex
6868 San Casa Drive, Englewood, Florida**

Members Present:	Heather Harper-Nibert, Chair Fred Balsamo Linda Powers
Absent:	Derek Pinkerton
County Staff:	Lorraine Moneypenny, Community Liaison
Guests:	Sign-In sheet attached

Call to Order / Roll Call:

The meeting was called to order at 9:30 a.m. A quorum was present.

Changes to the Agenda / Motion to Approve Changes:

None.

Citizen Input on Agenda Items Only (3 Minute Limit):

None.

Approval of Minutes

The minutes of the March 18, 2026 regular meeting were approved as submitted.

Unfinished Business:

- a. North Beach Rd. Sidewalk Project: The 30% design is due in July.
- b. Bike Lanes: Advisory Board members agreed that parking along Gulf Blvd. makes the road dangerous for bicyclists and pedestrians. They recalled that, before Hurricane Ian, there were "No Parking" signs along the length of the street and a dedicated bike lane. The Advisory Board recommends that the road revert to that configuration. It is hard to reconcile this recollection with a May email from the County transportation project manager that was shared with the Advisory Board. It states that public parking spots are required along Gulf Blvd. and the shoulder width does not meet the minimum requirements for bicycle lane designation. Also, such a designation would require a maintenance plan to ameliorate the dangers presented by scrub, grass, and sand encroachment along the shoulder. After consulting with the Charlotte County Sheriff's Office, the project manager recommends removing "Bike Lane/No Parking" signs and replacing them with "Share the Road" signs. That solution is unacceptable to the Advisory Board. Mr. Balsamo moved that the County address safety concerns for bikers and pedestrians caused by the parking and bike lane situation on Manasota Key. The advisory board recommends that the County restore original bike lanes with appropriate signage. The motion was seconded and passed unanimously. Ms. Powers acknowledged many near misses but questioned whether the safety concern is supported by accident statistics. Ms. Harper-Nibert declared this a priority for the MSTU, even if it costs

money. The community liaison will report results of continuing discussion among County staff.

Ms. Harper-Nibert suggested the County make it clear to beachgoers that there is a parking lot on the other side of the Tom Adams Bridge, at 1280 Beach Rd.

- c. Gulf Blvd. Streetlights: No grant application in process includes the streetlights on Gulf Blvd. The MSTU would have to fund this. The cost for thirteen streetlights is \$117,000. Ms. Harper-Nibert said she would prefer to spend money on a bike lane solution, if possible, than on decorative lighting. Board members agreed. The community liaison said both items could appear on the proposed FY28 budget for consideration. Mr. Balsamo offered that some lights could be replaced and others removed. In the meantime, Ms. Harper-Nibert requested that the County lighting department replace the traffic cones on the nonworking lights with something more aesthetically pleasing.
- d. Flagpole: The County Engineer rejected the request to install a flagpole in the roundabout. Besides being outside the purview of the MSTU, it would be a liability. Ms. Powers added that there would be the additional obligation to ensure flags are displayed correctly.
- e. Speed Feedback Sign: These will be installed at Wilhelm Rd. and at Beachcomber. A beacon was installed at the crosswalk at 1943 Beach Rd.

New Business

- a. Financial Reports: The Advisory Board reviewed the Fiscal Year (FY) 2026 second quarter financial reports. Mr. Balsamo asked about charges for contracted landscaping. He said there is little grass to clip, and the contractor is not edging along the sidewalk or picking up clippings. Members noted that Gulf Blvd. still does not look as manicured as it did before Hurricane Ian. The community liaison displayed the West County landscaping contract, which establishes a level of service. As edging is included, the Board advises Public Works to require that the contractor edge. Ms. Powers pointed out two work orders tagged to the correct address in the wrong city.

The Advisory Board examined the proposed FY27 budget, which differs from the FY27 budget approved last year in these ways: lower projected revenue; FY26 North Beach Rd. sidewalk engineering construction costs pushed to FY27; FY26 loan pushed to FY27. Ms. Harper-Nibert moved to recommend the proposed budget to the Board of County Commissioners. The motion was seconded and passed unanimously.

Citizen Input on MSTU Items:

Ms. Ward pointed out a broken light pole. She was advised to report it to Florida Power & Light.

Advisory Board Open Discussion:

The Advisory Board discussed landscaping quality, barricades for turtle protection, flap gates, drainage on the south end of the key, and a resort in development.

Items for Next Agenda/Meeting Schedule:

All items are retained, except flagpole. Add flap gates and parking lot at 1280 Beach Rd. Meetings are scheduled for these dates at 9:30 a.m.

- Wednesday, September 16
- Wednesday, December 9

Motion to Adjourn:

The meeting adjourned at 12:13 p.m.

Submitted by Lorraine Money Penny
Public Works Department

A handwritten signature in black ink, consisting of a large, stylized 'L' and 'M' followed by a horizontal line.

Chair Signature

9.16.2026
Date

[illegible]

AGENDA

MANASOTA KEY STREET & DRAINAGE MUNICIPAL SERVICE TAXING UNIT (MSTU)

ADVISORY BOARD REGULAR MEETING WEDNESDAY, JUNE 24, 2026

**9:30 a.m., Mac V. Horton, West County Annex
6868 San Casa Drive, Englewood, Florida**

BOARD MEMBERS: Heather Harper-Nibert, Chair
Derek Pinkerton, Vice Chair
Fred Balsamo
Linda Powers

COUNTY STAFF: Lorraine Moneypenny, Community Liaison

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Citizen Input on Agenda Items (3 Minute Limit)
4. Changes to the Agenda / Motion to Approve Changes
5. Approval of Minutes: March 18, 2026 meeting
6. Unfinished Business
 - a. North Beach Road Sidewalk Project
 - b. Bike lanes
 - c. Gulf Blvd. Streetlights
 - d. Flagpole
 - e. Speed feedback sign
7. New Business
 - a. Financial Reports
8. Citizen Input on MSTU Items (3 Minute Limit)
9. Advisory Board Open Discussion
10. Items for Next Agenda
11. Motion to Adjourn

Manasota Key Street and Drainage MSTU

Fund Financial Report
Oct. 1, 2025 - Mar. 31, 2026

	Actual FY2025	Adopted Budget FY2026	YTD Actual FY2026	Encumbered FY2026	Balance FY2026
Beginning Balance	\$1,899,467	\$2,089,337	\$2,103,369		
Revenues					
Taxes & Earnings	706,743	527,562	497,099		
Grant & Subsidy Revenue	-	-	-		
Loans & Borrowing	-	3,642,000	-		
Total Revenue	\$706,743	\$4,169,562	\$497,099		
Expenditures					
Contract Services	17,400	88,750	12,311	372,081	(295,642)
Pipe Lining	23,738	-	-	-	-
ROW Maintenance	-	-	-	-	-
ROW Reclamation	-	-	-	-	-
Speciality Mowing	54,249	71,173	26,040	70,400	(25,267)
Public Works Services	271,510	103,727	55,153	-	48,574
Internal Charges	5,467	6,601	6,601	-	-
Purchased Services	32,154	38,172	20,247	-	17,925
Materials and Supplies	-	-	-	-	-
Capital Outlay	45,000	-	-	-	-
Debt Services	-	91,043	-	-	91,043
Project Costs					
Manasota Key Community Plan	53,322	3,833,222	4,986	-	3,828,236
Total Expenditures	\$502,840	\$4,232,688	\$125,337	442,481	3,664,869
Reserves (Ending Fund Balance)	\$2,103,369	\$2,026,211	\$2,475,131		
Reserve %	80.7%	32.4%	95.2%		

Date Prepared: 4/7/2026

Monthly Funding Report

START
DATE:

01/01/2026

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03/31/2026

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Manasota Key Street and Drainage Unit

Project	WO Number	Supervisor	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	74092	McDonald, Karlene	Contracted - Landscaping		01/06/2026	0.25	21.60	0.00	1.10	0.00		22.71
	74092	McDonald, Karlene	Contracted - Landscaping		01/07/2026	0.25	21.60	0.00	1.10	0.00		22.71
	74092	McDonald, Karlene	Contracted - Landscaping		01/08/2026	0.25	20.35	0.00	1.10	0.00		21.45
	74092	McDonald, Karlene	Contracted - Landscaping		01/09/2026	0.25	20.35	0.00	1.10	0.00		21.45
	74092	McDonald, Karlene	Contracted - Landscaping		01/14/2026	0.25	20.35	0.00	1.10	0.00		21.45
	74092	McDonald, Karlene	Contracted - Landscaping		01/15/2026	0.25	20.35	0.00	1.10	0.00		21.45
	74092	McDonald, Karlene	Contracted - Landscaping		01/16/2026	0.25	20.35	0.00	1.10	0.00		21.45
	74092	McDonald, Karlene	Contracted - Landscaping		01/21/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		01/22/2026	0.27	22.98	0.00	1.18	0.00		24.17
	74092	McDonald, Karlene	Contracted - Landscaping		01/23/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		01/27/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		01/28/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		01/29/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		01/30/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		02/03/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		02/04/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		02/05/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		02/06/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		02/10/2026	0.25	21.45	0.00	1.10	0.00		22.56

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Project	WO Number	Supervisor	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	74092	McDonald, Karlene	Contracted - Landscaping		02/11/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		02/12/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		02/18/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		02/19/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		02/20/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		02/24/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		02/25/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		02/26/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		02/27/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		03/03/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		03/04/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		03/05/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		03/06/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		03/11/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		03/12/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		03/13/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		03/17/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		03/18/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		03/19/2026	0.25	21.45	0.00	1.10	0.00		22.56

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Project	WO Number	Supervisor	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	74092	McDonald, Karlene	Contracted - Landscaping		03/20/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		03/24/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		03/25/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		03/27/2026	0.25	21.45	0.00	1.10	0.00		22.56
	74092	McDonald, Karlene	Contracted - Landscaping		03/31/2026	0.25	21.45	0.00	1.10	0.00		22.56
Contract Inspection Total												
	74092	McDonald, Karlene	Contracted - Landscaping		01/01/2026	0.00	0.00	0.00	0.00	4,160.00		4,160.00
Work Order 74092 Total												
West County Landscape Maintenance												
						10.77	918.78	0.00	47.49	4,160.00	0.00	5,126.44
#24-030 Landscape Maintenance ROW - West County												
Contracted - Landscaping Total												
	145326	Rodriguez, Jonathan	Investigation		01/04/2026	2.00	128.36	0.00	11.54	0.00		139.90
	145326	Rodriguez, Jonathan	Investigation		01/05/2026	2.00	158.38	0.00	0.00	0.00		158.38
Work Order 145326 Total												
						4.00	286.74	0.00	11.54	0.00	1.00	298.28
205 FRIENDSHIP LN, ENGLEWOOD, FL, 34223												
FRIENDSHIP LN, ENGLEWOOD, FL, 34223												
	155895	Rodriguez, Jonathan	Investigation		03/19/2026	2.50	170.85	0.00	14.43	0.00		185.28
Work Order 155895 Total												
						2.50	170.85	0.00	14.43	0.00	0.00	185.28
	155983	Elson, Thomas	Investigation		03/20/2026	10.00	687.40	0.00	32.75	0.00		720.15
Work Order 155983 Total												
						10.00	687.40	0.00	32.75	0.00	0.00	720.15

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Project	WO Number	Supervisor	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Investigation Total												
	128151	McDonald, Karlene	MSBU Administrative Work		01/26/2026	16.50	1,144.99	0.00	58.72	0.00	1.00	1,203.71
	128151	McDonald, Karlene	MSBU Administrative Work		02/02/2026	1.00	73.30	0.00	0.00	0.00		73.30
	128151	McDonald, Karlene	MSBU Administrative Work		02/04/2026	1.00	73.30	0.00	0.00	0.00		73.30
	128151	McDonald, Karlene	MSBU Administrative Work		02/10/2026	0.50	36.65	0.00	0.00	0.00		36.65
	128151	McDonald, Karlene	MSBU Administrative Work		02/26/2026	1.00	73.30	0.00	0.00	0.00		73.30
	128151	McDonald, Karlene	MSBU Administrative Work		02/27/2026	1.50	109.95	0.00	0.00	0.00		109.95
	128151	McDonald, Karlene	MSBU Administrative Work		03/10/2026	2.00	146.60	0.00	0.00	0.00		146.60
	128151	McDonald, Karlene	MSBU Administrative Work		03/11/2026	4.50	329.85	0.00	0.00	0.00		329.85
	128151	McDonald, Karlene	MSBU Administrative Work		03/17/2026	3.00	219.90	0.00	0.00	0.00		219.90
	128151	McDonald, Karlene	MSBU Administrative Work		03/27/2026	1.50	109.95	0.00	0.00	0.00		109.95
	128151	McDonald, Karlene	MSBU Administrative Work		01/05/2026	0.50	36.95	0.00	0.00	0.00		36.95
	128151	McDonald, Karlene	MSBU Administrative Work		01/12/2026	1.00	73.29	0.00	0.00	0.00		73.29
	128151	McDonald, Karlene	MSBU Administrative Work		01/15/2026	0.50	36.65	0.00	0.00	0.00		36.65
Administrative Time Total												
	128151	McDonald, Karlene	MSBU Administrative Work		03/18/2026	2.00	146.89	0.00	0.00	0.00		146.89
MSBU Meeting Total												
						6.00	439.80	0.00	0.00	0.00		439.80
						6.00	439.80	0.00	0.00	0.00		439.80

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Project	WO Number	Supervisor	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	128151	McDonald, Karlene	MSBU Administrative Work		03/18/2026	2.00	146.60	0.00	0.00	0.00		146.60
	128151	McDonald, Karlene	MSBU Administrative Work		03/19/2026	5.00	366.50	0.00	0.00	0.00		366.50
	128151	McDonald, Karlene	MSBU Administrative Work		03/20/2026	0.50	36.65	0.00	0.00	0.00		36.65
MSBU Minutes Total												
Work Order 128151 Total						7.50	549.75	0.00	0.00	0.00		549.75
						32.50	2,382.54	0.00	0.00	0.00	0.00	2,382.54
MSBU Administrative Work Total												
	2846	Vernon, Joanne	Project Management		01/19/2026	1.00	85.81	0.00	0.00	0.00		85.81
	2846	Vernon, Joanne	Project Management		01/22/2026	1.50	128.72	0.00	0.00	0.00		128.72
	2846	Vernon, Joanne	Project Management		01/28/2026	2.00	171.62	0.00	0.00	0.00		171.62
	2846	Vernon, Joanne	Project Management		02/02/2026	2.00	171.62	0.00	0.00	0.00		171.62
	2846	Vernon, Joanne	Project Management		02/05/2026	2.00	171.62	0.00	0.00	0.00		171.62
	2846	Vernon, Joanne	Project Management		02/10/2026	2.00	171.62	0.00	0.00	0.00		171.62
	2846	Vernon, Joanne	Project Management		02/19/2026	2.00	171.62	0.00	0.00	0.00		171.62
	2846	Vernon, Joanne	Project Management		02/23/2026	3.00	257.43	0.00	0.00	0.00		257.43
	2846	Vernon, Joanne	Project Management		02/24/2026	2.00	171.62	0.00	0.00	0.00		171.62
Plan/Spec Review Total						17.50	1,501.68	0.00	0.00	0.00		1,501.68
	2846	Vernon, Joanne	Project Management		01/22/2026	1.50	128.72	0.00	0.00	0.00		128.72
Project Meetings Total						1.50	128.72	0.00	0.00	0.00		128.72
	2846	Vernon, Joanne	Project Management		01/12/2026	1.00	85.81	0.00	0.00	0.00		85.81
Work Order 2846 Total						20.00	1,716.20	0.00	0.00	0.00	0.00	1,716.21

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Project	WO Number	Supervisor	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
C411406 - Manasota Key Community Plan												
	6726	McDonald, Karlene	Project Management		02/23/2026	0.25	21.45	0.00	0.00	0.00		21.45
	Contract Management Total											
	Manasota Key											
	Work Order 6726 Total											
						0.25	21.45	0.00	0.00	0.00	0.00	21.45
#21-409 Manasota Key Hydro Flap Gate Maintenance												
	Project Management Total											
	136638	Elson, Thomas	ROW Watering		03/02/2026	0.50	39.60	0.00	2.21	0.00		41.80
	Work Order 136638 Total											
				LITTLE CT, ENGLEWOOD, FL, 34223		0.50	39.60	0.00	2.21	0.00	2,000.00	41.80
	ROW Watering Total											
						0.50	39.60	0.00	2.21	0.00	2,000.00	41.80
	143418	Mansell, Jody	Underground Utility Locates		01/06/2026	4.80	606.19	0.00	21.17	0.00		627.36
	Work Order 143418 Total											
				7000 FLORIDA ST, PUNTA GORDA, FL, 33950		4.80	606.19	0.00	21.17	0.00	8.00	627.36
	145263	Mansell, Jody	Underground Utility Locates		01/13/2026	4.00	505.16	145.03	17.64	0.00		667.83
	Work Order 145263 Total											
				7000 FLORIDA ST, PUNTA GORDA, FL, 33950		4.00	505.16	145.03	17.64	0.00	23.00	667.83
	146933	Mansell, Jody	Underground Utility Locates		01/26/2026	6.00	757.74	0.00	26.46	0.00		784.20
	Work Order 146933 Total											
				7000 FLORIDA ST, PUNTA GORDA, FL, 33950		6.00	757.74	0.00	26.46	0.00	24.00	784.20
	147062	Mansell, Jody	Underground Utility Locates		01/27/2026	8.00	1,010.32	0.00	35.28	0.00		1,045.60
	Work Order 147062 Total											
				7000 FLORIDA ST, PUNTA GORDA, FL, 33950		8.00	1,010.32	0.00	35.28	0.00	0.00	1,045.60

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Project	WO Number	Supervisor	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	151140	Mansell, Jody	Underground Utility Locates		02/20/2026	5.09	642.93	0.00	22.45	0.00		665.38
	Work Order 151140 Total											
				7000 FLORIDA ST, PUNTA GORDA, FL, 33950		5.09	642.93	0.00	22.45	0.00	8.00	665.38
	153074	Mansell, Jody	Underground Utility Locates		03/04/2026	0.63	78.93	0.00	2.76	0.00		81.69
	Work Order 153074 Total											
				7000 FLORIDA ST, PUNTA GORDA, FL, 33950		0.63	78.93	0.00	2.76	0.00	41.00	81.69
	154940	Mansell, Jody	Underground Utility Locates		03/16/2026	2.40	303.10	0.00	10.58	0.00		313.68
	Work Order 154940 Total											
				7000 FLORIDA ST, PUNTA GORDA, FL, 33950 .		2.40	303.10	0.00	10.58	0.00	9.00	313.68
	155899	Mansell, Jody	Underground Utility Locates		03/20/2026	2.27	286.26	0.00	10.00	0.00		296.25
	Work Order 155899 Total											
				7000 FLORIDA ST, PUNTA GORDA, FL, 33950 .		2.27	286.26	0.00	10.00	0.00	15.00	296.25
	156528	Mansell, Jody	Underground Utility Locates		03/24/2026	0.75	94.72	0.00	3.31	0.00		98.03
	Work Order 156528 Total											
				7000 FLORIDA ST, PUNTA GORDA, FL, 33950		0.75	94.72	0.00	3.31	0.00	28.00	98.03
	Underground Utility Locates Total											
						33.93	4,285.34	145.03	149.64	0.00	156.00	4,580.02
	146480	Elson, Thomas	Vacuum Cleaning		03/11/2026	11.00	756.14	0.00	301.18	0.00		1,057.32
	Work Order 146480 Total											
				411912488001, 120 MOCKINGBIRD LN, WINDSOR, CO		11.00	756.14	0.00	301.18	0.00	3.00	1,057.32
	Vacuum Cleaning Total											
						11.00	756.14	0.00	301.18	0.00	3.00	1,057.32
	146482	Elson, Thomas	Vacuum Culvert Cleaning		01/23/2026	4.00	299.09	0.00	168.69	0.00		467.78

4/1/2026 10:44:08 AM

Monthly Funding Report

START
DATE:

01/01/2026

END DATE:

03/31/2026

Page 8 of 9

Manasota Key Street and Drainage Unit

Project	WO Number	Supervisor	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	Work Order 146482 Total											
				120 MOCKINGBIRD LN, ENGLEWOOD, FL, 34223		4.00	299.09	0.00	168.69	0.00	1.00	467.78
	146483	Elson, Thomas	Vacuum Culvert Cleaning		01/23/2026	0.50	39.60	0.00	2.21	0.00		41.80
	Work Order 146483 Total											
				411912803000, 1765 GULF BLVD, ENGLEWOOD, FL		0.50	39.60	0.00	2.21	0.00	0.00	41.80
	146489	Elson, Thomas	Vacuum Culvert Cleaning		01/23/2026	1.00	79.19	0.00	4.41	0.00		83.60
	Work Order 146489 Total											
				411912482003, 130 SAND DOLLAR LN, BRADENTON, FL		1.00	79.19	0.00	4.41	0.00	0.00	83.60
	Vacuum Culvert Cleaning Total											
						5.50	417.87	0.00	175.31	0.00	1.00	593.18
	Manasota Key Street and Drainage Unit Total											
						130.95	11,682.91	145.03	734.53	4,160.00		16,722.67

Monthly Funding Report

START DATE: 01/01/2026 END DATE: 03/31/2026 Page 9 of 9

Project	WO Number	Supervisor	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Grand totals for all MSBUs reported												
						130.95	11,682.91	145.03	734.53	4,160.00		16,722.67

FY2027

Current Millage

Sign Materials

Page 1 of 2

	Approved Budget FY2027	Proposed Budget FY2027	Budget Changes FY2027
Internal Charges			
<i>Central/Indirect Svcs</i>	6,931	7,641	710
Purchased Services			
<i>Personal Svcs-InterDept</i>	-	-	-
<i>Postage</i>	-	-	-
<i>Utility Service-Electricity</i>	4,000	4,000	-
<i>Utility Service-Water/Sewer</i>	9,000	9,000	-
<i>Utility Service-Traffic Signs/Lights</i>	3,000	3,000	-
<i>Printing & Binding</i>	-	-	-
<i>Advertising-Legal</i>	-	-	-
<i>Fees-Landfill</i>	250	250	-
<i>Property Appraiser</i>	12,057	11,905	(152)
<i>Collection Fee-Tax Collector</i>	12,057	11,905	(152)
Materials and Supplies			
<i>Equipment-Over \$1,000/Under \$5,000 Each</i>	-	-	-
Capital Outlay			
<i>Imprv-Other Than Bldgs</i>	-	-	-
Debt Services			
<i>Principal</i>	729,000	-	(729,000)
<i>Interest</i>	149,132	91,043	(58,089)
Project Costs			
<i>Manasota Key Community Plan (Sidewalks)</i>			
<i>Engineering</i>	-	298,847	298,847
<i>Construction</i>	-	3,421,001	3,421,001
<i>Labor</i>	-	65,603	65,603
Total Expenditures	1,162,828	4,161,596	2,998,768
Reserves (Ending Fund Balance)	\$ 1,442,797	\$ 2,371,107	\$ (4,424,191)
<i>Reserve %</i>	55.4%	36.3%	

Version Date

6/3/2026

Budget Report

Activity Description: All Manasota Key Street and Drainage Unit
Budget Year: 2027

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost
Asphalt Maintenance	2	TONS	\$1,438.60	\$244.65	\$148.10	\$1,831.35
Brush Cutting	250	CY	\$269.09		\$49.19	\$318.28
Camera/Video	12	PIPES	\$7,362.24		\$2,838.24	\$10,200.48
Concrete - Armoring	3	CY	\$835.61	\$606.26	\$145.95	\$1,587.82
Concrete (Catch Basins)	1	CATCH BASINS	\$2,950.00	\$445.77	\$404.20	\$3,799.97
Concrete (Driveways)	240	SF	\$1,163.36	\$709.97	\$120.08	\$1,993.41
Concrete Catch Basin Repair	2	REPAIRS	\$1,454.20	\$127.71	\$161.80	\$1,743.71
Data Collection	75	CT	\$2,369.10		\$71.25	\$2,440.35
Drainage Maintenance - Swale Grading	10,000	SF	\$8,481.14	\$5,751.83	\$1,370.29	\$15,603.26
Drainage Maintenance Re-grading	1,000	SF	\$586.88	\$1.53	\$95.92	\$684.33
Fuel Work	5	EQUIPMENT	\$377.85		\$113.30	\$491.15
GIS Update	25	CT	\$658.08			\$658.08
Graffiti Removal	50		\$294.57	\$15.24	\$32.25	\$342.06
Ground Penetrating Radar	4	TICKETS	\$157.94		\$16.34	\$174.28
Investigation	10	INSPECTIONS	\$808.10		\$47.50	\$855.60
MSBU Administrative Work	120	HOURS	\$9,476.40		\$499.20	\$9,975.60
Open Road Cut Road Repair	3	TONS	\$539.48	\$386.20	\$55.54	\$981.21
Pavement Markings	30	MARKINGS	\$1,742.46	\$178.00	\$305.34	\$2,225.80
Project Management	8	LABOR	\$750.05			\$750.05
Road Edging	3,500	LF	\$771.96		\$185.92	\$957.88
ROW - Clearing / Haul Debris	10	TONS	\$4,388.60		\$859.00	\$5,247.60
ROW - Vegetation / Boom Mowing	10,000	CY	\$493.40		\$160.33	\$653.73
ROW - Vegetation Management	300	STRUCTURES	\$698.50	\$10.29	\$178.70	\$887.49

Budget Report

Manasota Key Street and Drainage Unit

Budget Year: 2027

Activity Description: All

Budget Details							
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
ROW Watering	20,000	GALLONS	\$4,934.00		\$654.67		\$5,588.67
RPM Install	700	RPM	\$3,644.20	\$970.31	\$317.50		\$4,932.01
Shoulder Repair	1	MILES	\$2,877.20	\$207.05	\$195.20		\$3,279.45
Sign Fabrication	15	SIGNS	\$330.94	\$523.23	\$14.66		\$868.83
Sign Inspection	200	SIGNS	\$751.08		\$105.59		\$856.67
Sign Installation	5	SIGNS	\$174.63	\$86.91	\$24.55		\$286.09
Sign Maintenance	80	SIGNS	\$2,794.00	\$1,324.68	\$392.80		\$4,511.48
Small Pipe Install (Pipes 31" And Under)	64	LF	\$4,388.60	\$4,581.18	\$588.60		\$9,558.38
Small Pipe Repair (Pipes 31" And Under)	2	REPAIRS	\$2,194.30	\$172.89	\$404.20		\$2,771.39
Standard Cuts	200	SF	\$1,462.87	\$152.80	\$196.20		\$1,811.87
Street Light Repair	20	LIGHTS	\$4,267.83		\$521.83		\$4,789.67
Striping	5,000	LF	\$490.95	\$684.75	\$84.82		\$1,260.51
Support (Post) Maintenance	20	POSTS	\$349.25	\$133.31	\$49.10		\$531.66
Transport	2	TRIP	\$526.47		\$84.87		\$611.33
Vacuum Culvert Cleaning	30	CULVERTS	\$4,464.60		\$1,376.40		\$5,841.00
Manasota Key Street and Drainage Unit Total			\$81,718.52	\$17,314.55	\$12,869.42		\$111,902.49

FY2027 Capital Improvements Budget / FY 2027 - FY 2032 Project Detail										Project No. c411406													
GENERAL PROJECT DATA:		Status	In Progress	CONCURRENCY REQUIREMENTS:		(Y/N)		PROJECT NEED CRITERIA		PROJECT SCHEDULE		FY27		FY28		FY29		FY30		FY31		FY32	
Project Title:		Manasota Key Community Plan		Does project add new capacity?		No		Safety		Design/Arch		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4	
Functional Area:		Community Development		Is project required to maintain level of service:		No		Mandate		X													
Department:		Public Works/Engineering		- Within 5 years? List project in CIE		No		Replace															
Location:		Manasota Key MSTU/West County		- From 6 to 10 years? Monitor Annually		No		Maint															
PROJECT DESCRIPTION: 1) Construct a sidewalk with decorative lighting and landscaping on Gulf Blvd from roundabout to Stump Pass Beach Park. 2) Design a sidewalk on Gulf Blvd North from existing sidewalk to Sarasota County Line with decorative lighting. 3) Construct a sidewalk on N. Beach Blvd from existing sidewalk to Sarasota County Line with decorative lighting.																							
OPERATING BUDGET IMPACT: Estimated impacts on maint of sidewalks, sweeping, and electric for decorative lighting.																							
REPLACEMENT COUNTY PROPERTY NO.:																							
Prior Actual		Est FY26		Orig. FY27		New \$ FY27		Calc. for FY27		FY27		FY28		FY29		FY30		FY31		FY32		Total	
447		1		299				299														747	
1,952		3,421		3,421		3,421		3,421														5,373	
235		4		66		66		66														305	
		149		91		-240		91		149		115		78		40		20				493	
2,634		5		149		3,876		-240		3,876		149		115		78		40		20		6,917	
2,634		5		149		234		-240		143		149		115		78		40		20		3,275	
						3,642		3,642		3,642												3,642	
2,634		5		149		3,876		-240		3,785		149		115		78		40		20		6,917	
				729				-729				729		729		729		729		726		3,642	
				729				-729				729		729		729		729		726		3,642	
				70				70		70		72		73		75		76				366	
				70				70		70		72		73		75		76				366	

Manasota Key Street and Drainage MSTU

2 Year Budget FY2026 & FY2027

Valuation

Valuation

Current Millage

FY2026	FY2027
\$ 702,765,090	\$ 773,041,599
0.7798	0.7798

Beginning Balance

Adopted Budget FY2026	Approved Budget FY2027
\$ 2,089,337	\$ 2,026,211

Revenues

Assessments & Earnings

Ad Valorem Taxes

548,016

602,818

Interest

7,313

7,092

Interest Earnings-L.G.S.F.T.F.

-

-

Net Inc/(Decr) Fair Market Value-Investments

-

-

Interest- Tax Coll

-

-

Misc Rev-Refund Prior Year Exp

-

-

Excess Fees /Property Appraiser

-

-

Excess Fees /Tax Collector

-

-

Less 5% Reserve - FS 129.01(2)b

(27,767)

(30,496)

Grant & Subsidy Revenue

Loans & Borrowing

Debt Proceeds

3,642,000

-

Total Revenue

\$ 4,169,562

\$ 579,414

Expenditures

Contract Services

Engineering

-

-

Other Contractual Svcs

83,750

47,188

Concrete Flatwork

5,000

5,000

Street Sweeping

-

-

Installed Sod

-

-

Landscaping

-

-

Contract Services; other

Pipe Lining

-

-

Right of Way Maint

-

-

ROW Reclamation

-

-

Specialty Mowing

71,173

73,309

Public Works Services

Equip Repl Charges-PubWrks

12,277

12,870

Operating Exp-PubWrks

76,702

81,719

Lighting Materials

-

-

Road & Bridge Materials

14,748

17,315

Sign Materials

-

-

	Adopted Budget FY2026	Approved Budget FY2027
Internal Charges		
<i>Central/Indirect Svcs</i>	6,601	6,931
Purchased Services		
<i>Personal Svcs-InterDept</i>	-	-
<i>Postage</i>	-	-
<i>Utility Service-Electricity</i>	4,000	4,000
<i>Utility Service-Water/Sewer</i>	9,000	9,000
<i>Utility Service-Traffic Signs/Lights</i>	3,000	3,000
<i>Printing & Binding</i>	-	-
<i>Advertising-Legal</i>	-	-
<i>Fees-Landfill</i>	250	250
<i>Property Appraiser</i>	10,961	12,057
<i>Collection Fee-Tax Collector</i>	10,961	12,057
Materials and Supplies		
<i>Equipment-Over \$1,000/Under \$5,000 Each</i>	-	-
Capital Outlay		
<i>Imprv-Other Than Bldgs</i>	-	-
Debt Services		
<i>Principal</i>	-	729,000
<i>Interest</i>	91,043	149,132
Project Costs		
<i>Manasota Key Community Plan (Sidewalks)</i>		
<i>Engineering</i>	337,973	-
<i>Construction</i>	3,421,001	-
<i>Labor</i>	74,248	-
Total Expenditures	4,232,688	1,162,828
Reserves (Ending Fund Balance)	\$ 2,026,211	\$ 1,442,797
<i>Reserve %</i>	32.4%	55.4%

Version Date

6/3/2026

The most recent quarterly cleaning and inspection of the Hydro Flaps on Manasota Key, in accordance with contract 24-494, PO 26000805 was completed on Wednesday, April 13th 2026. The 4 flaps reside in three locations and our findings are in summary as follows.

Location A) Two flaps, in close proximity, are located on the seaward side of the bulkhead abutting the El Galleon condos @ 1765 Gulf Blvd, with a large flap to the South of a smaller flap located to the North. These were both found to be lightly encrusted with hard and soft marine organisms. After cleaning, an inspection indicates that the Flaps are in good to excellent condition. All attaching hardware, framework and piping are intact and functional and are in good to excellent condition. The lip seal on the frame is pliable and in good to excellent condition and would provide good sealing characteristics. Sediment and seabed levels are sufficient as to allow proper articulation of the flaps as natural forces require. The North flap is now obstructed by a new dock construction piling installation. The flap will articulate enough to flow water but cannot be properly cleaned, pursuant to our current contract, unless the pilings are relocated.

Location B) A single Flap resides on the seaward side of the bulkhead at the North canal terminus next to the property located at 135 Sandollar lane. The single flap was found to be moderately encrusted with hard and soft marine organisms, and had the most aggressive growth out of the 4, mostly due to its direct exposure to sunlight. After cleaning, an inspection indicates that the Flap is in good to excellent condition. All attaching hardware, framework and piping are intact and functional but remain in a damaged status condition, as previously noted. The lip seal on the frame is pliable and in good to excellent condition and would provide good sealing characteristics. Sediment and seabed levels would interfere with movement at this flap due to silting and relative proximity of the placement of the flap and frame to the seabed. Sediment was wiped away, without removal, so as to be sufficient as to allow proper articulation of the flaps as natural forces require. Additionally, the canal is mostly inaccessible by vessel and various types of hurricane debris were removed from the flap area which prevented normal articulation (see additional pic) and placed on seawall cap for disposal by a nearby homeowner. Large additional debris remains in close proximity of the flap and frame which cannot be removed without contracting for additional equipment.

Location C) A single Flap resides on the seaward side of the bulkhead at the South canal terminus next to the property located at 100 Mockingbird lane. The single flap was found to be lightly encrusted with hard and soft marine organisms. After cleaning, an inspection indicates that the Flap is in good to excellent condition. All attaching hardware, framework and piping are intact and functional and in good to excellent condition. The lip seal on the frame is pliable and in good to excellent condition and would provide good sealing characteristics. Sediment and seabed are noted to be sufficient as to allow proper articulation of the flaps as natural forces require. . Additionally, the canal has become inaccessible due to storm debris tree growth. The flap will be extremely difficult to maintain, under our current contract, until the debris is removed and/or the trees are trimmed back

Florida Marine Works

3271 Tamiami Trail Unit G,
Charlotte, FL 33952 US
info@FloridaMarineWorks.com



INVOICE

BILL TO
Charlotte County Board of County Commissioners
18500 Murdock cir
Port Charlotte, FL 33948

INVOICE 1701
DATE 05/04/2026
TERMS Due on receipt
DUE DATE 05/04/2026

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Hydro Flap	Clean and Inspect Manasota Key Hydro Flaps PO 26000805	1	4,350.00	4,350.00

BALANCE DUE \$4,350.00