MINUTES
BUENA VISTA WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
WEDNESDAY, MAY 27, 2026

10:30 a.m. – 11:41 a.m.
Charlotte Harbor Event Center
75 Taylor Street, Punta Gorda, Florida

Members Present:	Richard Russell, Chair
	Donna Elliott
	Frank Kudrna
	Stephen Sousa
Members Absent:	Charles Witzke
County Staff:	Erica Hayes, Community Liaison
	Michael Benjamin, Projects Manager
Guests:	None

Call to Order / Roll Call:
The meeting was called to order at 10:30 a.m. A roll call was taken, and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:
None.

Citizen Input on Agenda Items (3 Minute Limit):
None.

Approval of the Minutes:
The February 19, 2026, minutes were unanimously approved as written.

Unfinished Business:

a. Sunrise Channel Changes: A substantial portion of the meeting focused on the Sunrise Waterway shoreline stabilization project and its potential impacts on future dredging within the Buena Vista Waterway MSBU. Board members expressed concern that shoreline erosion and beach renourishment activities continue contributing to shoaling within the Sunrise Waterway navigation channel, increasing future dredging needs and costs. Members also voiced frustration that the County had declined to provide a formal presentation on the shoreline stabilization study despite the project's direct relationship to the waterway. Staff explained that the project is being managed through Parks and Recreation/Beaches and Shores rather than the MSBU and is currently in the permitting and design phase utilizing FEMA Hazard Mitigation funding. Staff advised that the preferred stabilization approach includes floating breakwaters, an oyster reef beneath the pier, and a sediment trap designed to reduce sand migration into the navigation channel. Staff indicated the sediment trap is expected to provide the greatest benefit by slowing shoaling and extending the time between future dredging projects. The Board discussed the possibility of additional communication with Coastal Engineering regarding the project. Staff agreed to contact County project management to determine whether an informational Teams meeting or project update session could be arranged. Additional discussion occurred regarding

vessel wakes and boating activity near the channel entrance. Board members noted that excessive wake activity continues contributing to erosion and sediment movement and emphasized the need for continued enforcement presence in the area.

New Business:

a. Financial Reports: The FY26 Q2 Expenditure and Monthly Funding Reports were reviewed as well as the 10-year projections report.

b. Future Dredge Project: Discussion ensued regarding recent bathymetric survey comparisons. Staff reported that sediment accumulation between the 2023 and 2025 surveys had nearly doubled, increasing from approximately 9,000 cubic yards to approximately 16,000 cubic yards above the permitted dredge template. Staff attributed the significant increase primarily to hurricane-related sediment movement and shoreline erosion impacts. Board members discussed preliminary future dredging cost estimates. Staff advised that current market rates for dredging range between approximately $180 and $240 per cubic yard, placing a potential future dredging project estimate above $3 million before FEMA reimbursement considerations. Staff explained that FEMA reimbursement could potentially reduce the MSBU responsibility substantially if storm-related impacts are approved for reimbursement, though no guarantees currently exist. The Board and staff also discussed broader dredging strategies, including combining multiple dredging projects into larger bid packages to attract larger contractors and reduce unit costs. Pursuing a countywide long-term dredging permit covering previously dredged canals. Exploring opportunities for intergovernmental partnerships or regional dredging approaches. Investigating whether self-operated dredging operations could ever become feasible for the County. Staff advised that Charlotte County is actively pursuing a countywide dredging permit that would remain valid for approximately 20 years and significantly reduce future permitting timelines for maintenance dredging within previously dredged waterways. The Board then discussed the FY2028–FY2029 Capital Improvement Program planning cycle. Staff explained that while no dredging funds currently exist within the active budget cycle, the Board could make a motion directing Fiscal Services to begin preparing funding scenarios for a future dredging project. Staff clarified that such action would not obligate the Board to proceed with the project but would allow Fiscal Services to begin developing assessment-rate and financing scenarios for Board review. Additional discussion occurred regarding potential future assessment increases. Board members acknowledged that significant future dredging costs would likely require either increased assessments, loans, outside grant funding, or some combination thereof. Mr. Kudrna made a motion to move forward with a dredge project in Fiscal year 2028/2029, seconded by Mr. Sousa and passed unanimously.

Citizen Input on MSBU items (3 Minute Limit):
None.

Advisory Board Open Discussion:
Staff reviewed prior dredging costs and explained how WCIND funding and FEMA reimbursements had assisted with previous projects. Board members expressed continued concern that adjoining waterways and communities benefiting from Sunrise Waterway access, including East Spring Lake, West Spring Lake, and portions of Edgewater North, are not

contributing proportionately toward dredging expenses despite utilizing the navigation system and associated boat launch access. Staff advised that previous legal reviews had determined some of those waterways have alternate navigational access routes, complicating assessment expansion efforts. However, staff agreed to reopen discussions with Legal Services regarding East and West Spring Lake participation and to continue reviewing Edgewater North's funding structure.

Schedule Meetings / Items for Next Agenda:
Future meetings are tentatively scheduled as follows:

- Wednesday, September 16, 2026, 10:00 a.m. – Charlotte Harbor Event Center
- Wednesday, December 9, 2026, 10:30 a.m. – Punta Gorda Library

The meeting adjourned at 12:12 p.m.

Submitted by Erica Hayes
Public Works Department

Richard C Russell
Chair Signature

9-16-2026
Date

AGENDA
BUENA VISTA AREA WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
Wednesday, MAY 27, 2026

10:00 a.m., Charlotte Harbor Event Center
75 Taylor Street, Punta Gorda, Florida

BOARD MEMBERS: Richard Russell, Chair
Chuck Witzke, Vice-Chair
Donna Elliott
Frank Kudrna
Stephen Sousa

COUNTY STAFF: Erica Hayes, Community Liaison

PURPOSE: Regular Meeting

1. Call to Order / Pledge of Allegiance / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: February 19, 2026
5. Unfinished Business
   a. Sunrise Channel Changes
6. New Business
   a. Financials
   b. Future Dredge Project
7. Citizen Input MSBU Items (3-Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn

Buena Vista Waterway MSBU

Fund Financial Report

Oct. 1, 2025 - Mar. 31, 2026

	Actual FY2025	Adopted Budget FY2026	YTD Actual FY2026	Encumbered FY2026	Balance FY2026
Beginning Balance	$812,067	$611,717	$676,409		
Revenues					
Assessments & Earnings	124,766	96,417	94,196		
Grant & Subsidy Revenue	38,906	62,500	-		
Loans & Borrowing	-	-	-		
Total Revenue	$163,671	$158,917	$94,196		
Expenditures					
Contract Services	-	-	802	4,976	(5,778)
Survey	19,971	30,000	-	-	30,000
Navigational Trimming	-	-	-	-	-
Public Works Services	8,724	17,839	2,958	-	14,881
Internal Charges	887	1,295	1,295	-	-
Purchased Services	1,002	1,987	1,694	-	293
Materials and Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Project Costs					
Buena Vista WW Maint Dredge	268,746	77,386	90,778	-	(13,392)
Total Expenditures	$299,329	$128,507	$97,527	$4,976	$26,004
Reserves (Ending Fund Balance)	$676,409	$642,127	$673,079		
Reserve %	*69.3%*	*83.3%*	*87.3%*		

*Per Legal: Edgewater North Waterway and Buena Vista Waterway split dredging costs proportionately.

Date Prepared: 4/3/2026

Buena Vista Area Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	128201	MSBU Administrative Work		11/24/2025	3.00	221.70	0.00	0.00	0.00		221.70
	128201	MSBU Administrative Work		10/01/2025	1.18	86.94	0.00	0.00	0.00		86.94
	128201	MSBU Administrative Work		10/02/2025	0.33	24.63	0.00	0.00	0.00		24.63
	128201	MSBU Administrative Work		10/06/2025	0.33	24.63	0.00	0.00	0.00		24.63
	128201	MSBU Administrative Work		10/07/2025	0.35	25.87	0.00	0.00	0.00		25.87
	128201	MSBU Administrative Work		10/08/2025	1.75	129.33	0.00	0.00	0.00		129.33
	128201	MSBU Administrative Work		10/09/2025	2.14	158.36	0.00	0.00	0.00		158.36
	128201	MSBU Administrative Work		10/13/2025	0.37	27.10	0.00	0.00	0.00		27.10
	128201	MSBU Administrative Work		10/20/2025	0.25	18.48	0.00	0.00	0.00		18.48
	128201	MSBU Administrative Work		10/21/2025	0.06	4.35	0.00	0.00	0.00		4.35
	128201	MSBU Administrative Work		10/27/2025	0.35	25.87	0.00	0.00	0.00		25.87
	128201	MSBU Administrative Work		10/28/2025	0.35	25.87	0.00	0.00	0.00		25.87
	128201	MSBU Administrative Work		10/30/2025	0.56	41.57	0.00	0.00	0.00		41.57
	128201	MSBU Administrative Work		11/03/2025	0.59	43.47	0.00	0.00	0.00		43.47
	128201	MSBU Administrative Work		11/04/2025	0.09	6.52	0.00	0.00	0.00		6.52
	128201	MSBU Administrative Work		11/05/2025	0.75	55.43	0.00	0.00	0.00		55.43
	128201	MSBU Administrative Work		11/06/2025	0.38	27.71	0.00	0.00	0.00		27.71
	128201	MSBU Administrative Work		11/10/2025	0.60	44.01	0.00	0.00	0.00		44.01
	128201	MSBU Administrative Work		11/12/2025	0.31	22.93	0.00	0.00	0.00		22.93
	128201	MSBU Administrative Work		11/13/2025	0.24	17.84	0.00	0.00	0.00		17.84
	128201	MSBU Administrative Work		11/17/2025	1.19	87.76	0.00	0.00	0.00		87.76
	128201	MSBU Administrative Work		11/18/2025	0.75	55.43	0.00	0.00	0.00		55.43
	128201	MSBU Administrative Work		11/24/2025	0.15	10.87	0.00	0.00	0.00		10.87

Buena Vista Area Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	128201	MSBU Administrative Work		11/25/2025	0.58	43.11	0.00	0.00	0.00		43.11
	128201	MSBU Administrative Work		12/02/2025	1.03	76.07	0.00	0.00	0.00		76.07
	128201	MSBU Administrative Work		12/03/2025	0.50	36.95	0.00	0.00	0.00		36.95
	128201	MSBU Administrative Work		12/09/2025	1.75	129.33	0.00	0.00	0.00		129.33
	128201	MSBU Administrative Work		12/10/2025	2.00	147.80	0.00	0.00	0.00		147.80
	128201	MSBU Administrative Work		12/11/2025	0.57	42.38	0.00	0.00	0.00		42.38
	128201	MSBU Administrative Work		12/16/2025	0.50	36.95	0.00	0.00	0.00		36.95
	128201	MSBU Administrative Work		12/17/2025	0.24	17.39	0.00	0.00	0.00		17.39
	128201	MSBU Administrative Work		12/22/2025	1.00	73.90	0.00	0.00	0.00		73.90
	128201	MSBU Administrative Work		01/05/2026	0.33	24.43	0.00	0.00	0.00		24.43
	128201	MSBU Administrative Work		01/06/2026	0.35	25.66	0.00	0.00	0.00		25.66
	128201	MSBU Administrative Work		01/08/2026	0.33	24.43	0.00	0.00	0.00		24.43
	128201	MSBU Administrative Work		01/12/2026	0.75	54.98	0.00	0.00	0.00		54.98
	128201	MSBU Administrative Work		01/13/2026	0.63	45.81	0.00	0.00	0.00		45.81
	128201	MSBU Administrative Work		01/14/2026	0.30	21.99	0.00	0.00	0.00		21.99
	128201	MSBU Administrative Work		01/15/2026	0.27	19.55	0.00	0.00	0.00		19.55
	128201	MSBU Administrative Work		01/20/2026	0.63	45.81	0.00	0.00	0.00		45.81
	128201	MSBU Administrative Work		01/22/2026	0.44	32.07	0.00	0.00	0.00		32.07
	128201	MSBU Administrative Work		01/26/2026	0.39	28.71	0.00	0.00	0.00		28.71
	128201	MSBU Administrative Work		01/27/2026	0.23	17.10	0.00	0.00	0.00		17.10
	128201	MSBU Administrative Work		01/28/2026	0.19	13.74	0.00	0.00	0.00		13.74
	128201	MSBU Administrative Work		02/02/2026	0.33	24.43	0.00	0.00	0.00		24.43
	128201	MSBU Administrative Work		02/03/2026	0.32	23.21	0.00	0.00	0.00		23.21

Buena Vista Area Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	128201	MSBU Administrative Work		02/05/2026	0.59	43.12	0.00	0.00	0.00		43.12
	128201	MSBU Administrative Work		02/09/2026	0.60	44.20	0.00	0.00	0.00		44.20
	128201	MSBU Administrative Work		02/10/2026	0.62	45.27	0.00	0.00	0.00		45.27
	128201	MSBU Administrative Work		02/11/2026	0.86	62.83	0.00	0.00	0.00		62.83
	128201	MSBU Administrative Work		02/12/2026	0.53	38.81	0.00	0.00	0.00		38.81
	128201	MSBU Administrative Work		02/17/2026	0.60	44.20	0.00	0.00	0.00		44.20
	128201	MSBU Administrative Work		02/18/2026	0.62	45.27	0.00	0.00	0.00		45.27
	128201	MSBU Administrative Work		02/19/2026	1.50	109.95	0.00	0.00	0.00		109.95
	128201	MSBU Administrative Work		02/23/2026	0.33	23.82	0.00	0.00	0.00		23.82
	128201	MSBU Administrative Work		02/24/2026	0.28	20.77	0.00	0.00	0.00		20.77
	128201	MSBU Administrative Work		03/04/2026	0.55	40.51	0.00	0.00	0.00		40.51
	128201	MSBU Administrative Work		03/05/2026	2.00	146.60	0.00	0.00	0.00		146.60
	128201	MSBU Administrative Work		03/09/2026	0.64	46.96	0.00	0.00	0.00		46.96
	128201	MSBU Administrative Work		03/10/2026	0.63	45.81	0.00	0.00	0.00		45.81
	128201	MSBU Administrative Work		03/11/2026	0.31	22.91	0.00	0.00	0.00		22.91
	128201	MSBU Administrative Work		03/16/2026	0.44	32.07	0.00	0.00	0.00		32.07
	128201	MSBU Administrative Work		03/17/2026	0.66	48.10	0.00	0.00	0.00		48.10
	128201	MSBU Administrative Work		03/30/2026	0.63	45.81	0.00	0.00	0.00		45.81
	128201	MSBU Administrative Work		03/31/2026	0.44	32.07	0.00	0.00	0.00		32.07
			Administrative Time Total		39.52	2,909.81	0.00	0.00	0.00		2,909.85
	128201	MSBU Administrative Work		10/08/2025	3.25	240.18	0.00	0.00	0.00		240.18
	128201	MSBU Administrative Work		12/10/2025	3.00	221.70	0.00	0.00	0.00		221.70
	128201	MSBU Administrative Work		02/19/2026	3.25	238.23	0.00	0.00	0.00		238.23

Buena Vista Area Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
			MSBU Meeting Total		9.50	700.10	0.00	0.00	0.00		700.11
	128201	MSBU Administrative Work		10/09/2025	2.25	166.28	0.00	0.00	0.00		166.28
	128201	MSBU Administrative Work		12/17/2025	2.50	184.75	0.00	0.00	0.00		184.75
	128201	MSBU Administrative Work		02/25/2026	1.50	109.95	0.00	0.00	0.00		109.95
			MSBU Minutes Total		6.25	460.98	0.00	0.00	0.00		460.98
	Work Order 128201 Total				58.27	4,292.59	0.00	0.00	0.00	0.00	4,292.64
		MSBU Administrative Work Total			58.27	4,292.59	0.00	0.00	0.00	0.00	4,292.64
			Buena Vista Area Waterway Unit Total		58.27	4,292.59	0.00	0.00	0.00		4,292.64

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
			Grand totals for all MSBUs reported		58.27	4,292.59	0.00	0.00	0.00		4,292.64

Buena Vista Waterway MSBU
10 Year Projection
as of 1.30.26

	Actual FY2025	Projected FY2026	Proposed FY2027	Projected FY2028	Projected FY2029	Projected FY2030	Projected FY2031
BEGINNING BALANCE	$812,067	$676,409	$706,819	$752,365	$799,067	$847,320	$895,662
OPERATING REVENUES							
Assessments & Earnings	124,766	96,417	96,732	98,923	99,082	99,246	99,410
Grant & Subsidy Revenue	38,906	62,500	-	-	-	-	-
External Borrowing	-	-	-	-	-	-	-
Total Revenue	$163,671	$158,917	$96,732	$98,923	$99,082	$99,246	$99,410
OPERATING EXPENDITURES							
Dredging	268,746	77,386	-	-	-	-	-
Other Operating Expenditures	30,583	51,121	51,186	52,222	50,829	50,904	50,982
Principal Payments	-	-	-	-	-	-	-
Interest Payments	-	-	-	-	-	-	-
Total Expenditures	$299,329	$128,507	$51,186	$52,222	$50,829	$50,904	$50,982
RESERVE (ENDING FUND BALANCE)	$676,409	$706,819	$752,365	$799,067	$847,320	$895,662	$944,089
Reserve %	*69.3%*	*84.6%*	*93.6%*	*93.9%*	*94.3%*	*94.6%*	*94.9%*

Notes:
•Dredging contains all project related costs including: Engineering/Design, Construction, and Project Management Costs
•Other Operating Expenditures includes but is not limited to: Navigational Trimming, Survey, Central/Indirect Services, Legal advertising, Tax Collector fees, Sign Materials, Public Works Services (Equipment, Labor, and Materials)
•Survey occuring each year

Buena Vista Waterway MSBU
10 Year Projection
as of 1.30.26

	Projected FY2032	Projected FY2033	Projected FY2034	Projected FY2035	Projected FY2036	Projected FY2037
BEGINNING BALANCE	$944,089	$992,599	$1,041,186	$1,089,847	$1,138,578	$1,187,373
OPERATING REVENUES						
Assessments & Earnings	99,574	99,739	99,904	100,069	100,234	100,400
Grant & Subsidy Revenue	-	-	-	-	-	-
External Borrowing	-	-	-	-	-	-
Total Revenue	$99,574	$99,739	$99,904	$100,069	$100,234	$100,400
OPERATING EXPENDITURES						
Dredging	-	-	-	-	-	-
Other Operating Expenditures	51,065	51,152	51,243	51,339	51,439	51,545
Principal Payments	-	-	-	-	-	-
Interest Payments	-	-	-	-	-	-
Total Expenditures	$51,065	$51,152	$51,243	$51,339	$51,439	$51,545
RESERVE (ENDING FUND BALANCE)	$992,599	$1,041,186	$1,089,847	$1,138,578	$1,187,373	$1,236,228
Reserve %	*95.1%*	*95.3%*	*95.5%*	*95.7%*	*95.8%*	*96.0%*

Notes:
•Dredging contains all project related costs including: Engineering/Design, Construction, and Project Management Costs
•Other Operating Expenditures includes but is not limited to: Navigational Trimming, Survey, Central/Indirect Services, Legal advertising, Tax Collector fees, Sign Materials, Public Works Services (Equipment, Labor, and Materials)
•Survey occuring each year

CHARLOTTE COUNTY
FLORIDA

Buena Vista Area Waterway
Municipal Service Benefit Unit

Advisory Board Meeting Attendance
Wednesday, May 27, 2026

Location: 75 Taylor Street, Punta Gorda, Florida
Charlotte Harbor Event Center

INFORMATION SUPPLIED ON THIS FORM BECOMES PUBLIC RECORD

NAME (please print)	Email Address	Phone Number
Erica Hayes	Erica.LeMaster@charlottecountyfl.gov	941.575.3626
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Frank Kudrna		