



**CHARLOTTE COUNTY UTILITIES
RESIDENTIAL ACCOUNT
SEASONAL CHANGE OF ADDRESS REQUEST**

****Please send request two weeks prior to the next bill date****

Please complete the following form to request a temporary change of address and/or request a seasonal turn on/off for your services on your Charlotte County Utilities residential service account:

Account Number: _____ Date: _____

Service Address: _____

Name on Account: _____ Phone: _____

E-Mail Address: _____

Current Mailing Address:

Street Address: _____

Street Address 2: _____

City: _____ State/Province: _____ Postal Code: _____

Country: _____ End Date: _____

Seasonal Mailing Address:

Street Address: _____

Street Address 2: _____

City: _____ State/Province: _____ Postal Code: _____

Country: _____ Start Date: _____

Turn-On Water (date): _____ **Shut-Off Water (date):** _____

****There is no charge to seasonal customers to turn on services if requested off for three months (90 days) or longer****

Signature of Property Owner

Date

Please mail, e-mail or fax your request to:

Charlotte County Utilities
ATTN: Customer Service
P.O. Box 516000
Punta Gorda, FL 33951-6000

Phone: 941.764-4300
Fax: 941.764.4557
Email: ccusupport@CharlotteCountyFL.gov